

**BEFORE THE STATE BOARD OF EQUALIZATION**

**FOR THE STATE OF WYOMING**

IN THE MATTER OF THE APPEAL OF )  
TAG AVIATION LLC FROM A DECISION ) Docket No. 2016-02  
BY THE DEPARTMENT OF REVENUE )  
(Best Information Assessment) )

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**SCHEDULING CONFERENCE ORDER**

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**THIS MATTER** came before the Board on its own motion. The Board having reviewed the file herein and being otherwise advised in the premises:

**IT IS ORDERED** the State Board, through Gayle R. Stewart, Executive Secretary-Attorney, shall hold a scheduling conference at **9:00 a.m., April 7, 2016**, in Room 1722, State Board Room, Herschler Building, Cheyenne, Wyoming. Any party desiring to appear by telephone may do so by notifying the Board in writing not later than two business days before the scheduled hearing date. Any party appearing by telephone shall place a call to **307-777-7325**, at which time the Hearing Officer will be available and the scheduling conference shall commence.

**IT IS FURTHER ORDERED** the Petitioner shall on or before **March 8, 2016**, and the Department of Revenue shall, on or before **March 23, 2016**, pursuant to Rules, Wyo. State Bd. of Equalization, ch. 2 § 10, file with the Board (**original and four copies**) and serve on all other parties, a preliminary statement setting forth:

1. A brief summary of the contentions of the parties;
2. Significant uncontroverted facts about which there is no genuine issue which may be established by admission or stipulation;
3. Contested issues of fact;
4. Contested issues of law (a party may include memorandum on significant legal issues at their option);
5. An initial indication of the names, addresses, and a brief description of the testimony of each witness the party intends to present at the hearing;


6. An initial exhibit list;
7. The amount of the tax assessment or refund denial, and/or the amount of tax in controversy;
8. Any request to convert the case to an expedited case pursuant to Rules, Wyo. State Bd. of Equalization, ch. 2 § 15;
9. An assessment of the probability of settlement; and
10. An estimate of the time required for the hearing.

Dated this 20<sup>th</sup> day of January, 2016.

**STATE BOARD OF EQUALIZATION**

  
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E. Jayne Mockler, Chairman

**ATTEST:**

  
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Jessica M. Brown, Executive Assistant

## CERTIFICATE OF SERVICE

I hereby certify that on the 28<sup>th</sup> day of January, 2016, I served the foregoing **SCHEDULING CONFERENCE ORDER** by placing a true and correct copy thereof in the United States Mail, postage prepaid, and properly addressed to the following:

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Executive Assistant  
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cc: State Board of Equalization  
Kim Lovett, Excise Tax Division, Department of Revenue  
ABA State and Local Tax Reporter